



ADMINISTRATIVE AND TECHNICAL INSTRUCTIONS



FEI DRESSAGE CDI 1* & EFI DRESSAGE (CDN) EVENTS

FROM
04 DEC TO 07 DEC 2023

AT

TARC EQUESTRIAN CENTRE CHATTARPUR

ADMINISTRATIVE INSTRUCTIONS

1. **General.** FEI Dressage CDI1* alongwith EFI Dressage (CDN) will be organized by TARC Equestrian Centre, Chattarpure from 04 Dec to 07 Dec 2023 under the aegis of the Equestrian Federation of India as per EFI and FEI guidelines.
2. **Covid-19.** The guidelines, protocol and SOP for the prevention of COVID-19 issued by the Govt of India (MHA), EFI and SAI will be strictly followed.
3. **Medical Cover. Medical cover.** The organizing committee shall not accept any liability for medical treatment given to a competitor on the venue or the consequences there of. Each rider participating in the FEI Dressage CDI1* and EFI Dressage (CDN) events will fill the Indemnity Bond attached and submit the same along with entry form.
4. **Insurance Cover.** The organizing committee recommends units/club/associations to take insurance policies for competitors, personnel, grooms and horses for their transportation to TarcEquestrian Centre and during the conduct of the events. The organizing committee will assume no responsibility for any accident or illness due to fall of any horse, competitors, groom/ any other member of the team.
5. **Veterinary Doctors. Assistance** Dr. Vikram Malhotra is the official VET for all Tarc Equestrian Shows. Mobile - +919871490564. The charges will be borne by the horse owners.
6. **Veterinary Commission.** The Veterinary Commission detailed by the IHQ of MoD (Army), QMG's Branch along with representative of the Animal Husbandry Commissioner for the season will have full right to examine all the horses participating. It is advisable to have horses checked by the Veterinary Officer on duty before the event start.
7. **Coggin's Test for Equine Infectious Anemia & CFT for Glanders.** All rules and instructions issued by the EFI and Remount Veterinary Directorate on the subject will be strictly adhered to by all concerned. All animals are required to be Coggin's tested before their arrival as per policy in vogue and carry a certificate to that effect in original. In addition, the animals should have CFT negative cert and certificate stating the horse is free from any infectious or contagious disease, duly signed by the Veterinary Doctor from the station the horses are coming from, which will be produced before entering the camp. Both Coggin's and CFT negative certificate, **with minimum validity of 30 days on the day of arrival and exit** and the Vet Certificate will be produced to the Camp OIC, failing which the horse will not be allowed inside the camp.
8. **Compliance of NADA Rules.** As per the rules in vogue, each participant (both human and equine) are liable for screening for doping at EFI approved events. In view of the above, athlete if approached by NADA to give sample for dope testing are mandatorily required to comply with the same. Any refusal may result in debarment of the athlete.
9. **Arboriculture.** No Det/Camp will spoil or cut the environment. Immediate expulsion and action as per existing law will be enforced. **No warning will be issued.**
10. **Responsibility.** The organizing committee accepts no responsibility for any loss, damage or injury to any animal or any other property or the exhibitors themselves
11. **Loss or Damage** The organizers accept no responsibility for any loss, damage or injury to any horse, rider or to any other person or property arising directly or indirectly from accident or any other causes. Neither the Committee nor the Vet / Med doctor will be held responsible for any first aid or other medical treatment provided.

12. **Clearance Certificate.** All rider/unit/team/club are required to obtain a clearance certificate from the Camp OIC and Show Secretary during working hours prior to departure. All accounts are required to be cleared before leaving the AEC premises. No horses will leave unless the clearance certificate is duly signed by the concerned authority.

13. **Final Decision.** The decision of the Organizing Committee will be final on all matters connected with the FEI Dressage CDI1* alongwith EFI Dressage (CDN).

14. **Stabling/ Camp facility & Charges.**

(a) Venue & stabling will be open on 2nd Dec 2023, 0700 hours and close on 8th December 2023, 1000 hours.

(b) Limited show stables are available and will be allotted on first cum first serve basis.

(c) All teams that require stables must send their requirements before November 28th 2023 to the OC, after which no stable requests will be accepted. All requirements are to be submitted on the prescribed stable/ camp request form on sent via what's app on 9560804063.

(d) It will be at the discretion of the participant to choose the stabling facility as given below:-

(i) If the OC provides an area wherein the participants will build their own temporary shed, charges levied will be maximum Rs. 500/- per horse to take care of electricity, water and cleaning charges thereof.

OR

(ii) If the OC provides permanent show stables constructed by them for the duration of the event the charges levied will be a maximum of Rs. 2500 per horse.

(Note: The venue will open on **December 2nd 2023 at 0700 Hours** and close on **December 8th 2023 at 1000 hours**).

15. **Camp.** All horses will be stabled at Tarc Equestrian Centre. Stables will be allotted by the organizing committee to all teams depending on the number of horses per team. All horse handlers are permitted to stay along with the horses in temporary accommodation earmarked for the same. All teams are requested to share the number of horses/ handlers per contingent, which are likely to come latest by **November 28th 2023** with the show secretary via E-mail/whatsapp.

Venue officer: Mr. Vivek Joshi: +919560804063 | +919950672909

Camp In charge: Vishnu: +918956949359 | +919950672909

16. **Self-containment.** In addition to the above all teams must be self-contained in terms of tentage, equipment for camping and transport in order to be prepared for any unforeseen emergency.

17. **Ration /Fodder** All teams should bring their own feed, hay, bedding, grass, etc. for their horses and should make their own provision for staff food. Tarc Equestrian Centre will not provide any assistance for the above unless special facilities are being provided for all teams.

18. **Correspondence.** All correspondence in respect of the FEI Dressage CDI1* alongwith EFI Dressage (CDN) will be addressed to :-

The Secretary
Army Polo and Riding Centre 'B'
Squadron 61 Cavalry
Delhi Cantt, New Delhi -110 010. E-mail :
aprcdelhi@gmail.com

19. **Note.** The Organising Committee, may at any time alter/amend any of the above conditions, owing to unforeseen circumstances.

TECHNICAL INSTRUCTIONS
FEI DRESSAGE CDI1* ALONGWITH EFI DRESSAGE (CDN)

04 DEC TO 07 DEC 2023

AT TARC EQUESTRIAN CENTRE, CHATTARPURE

1. FEI Dressage CDI1* alongwith EFI Dressage (CDN) events will be organized by TARC Equestrian Centre, Chattarpure from 04 Dec to 07 Dec 2023 according to the FEI rules and Technical guidelines of Equestrian Federation of India (EFI) in vogue.

2. **Tentative Schedule.** Attached as Appendix 'A'

3. **Entries.**

(a) Entry(s) must be sent to the EFI only by the registered club/institution member of which the respective rider is a member on prescribed entry form attachment as Appx B, C alongwith fee deposition slip. The horse can be of same or different registered club/ institution member of EFI. The entry(s) will be forwarded to EFI by the club/institution member of the participating rider.

(b) A life/individual member of EFI can send their own entry(s) or of their dependent children upto the age of 21 years directly to EFI on the prescribed entry form attachment as Appx B, C alongwith fee deposition slip.

(c) Entry(s) can also be sent by life/individual members if they themselves or their NOK upto the age of 21 years are desirous to participate in the event.

(d) All entry(s) must have EFI horse passport number, EFI registration number and name of the horse as well as and rider's EFI I.D.

(e) Riders/Contingent/Team/Club/participants will be responsible for submitting correct entry as per grade and eligibility of a horse.

(f) A max of 16 Horse-Rider combinations in EFI Dressage (CDN) events are permitted for categories listed in the schedule of events as **Appendix A**. Entries will be fwd via email to EFI and on first cum first basis, their entries for participation will be accepted.

(g) No Entry will be accepted without the prescribed fee.

(h) **Entry Fee.**

- | | | |
|-------|-------------------------------------|--------------------------|
| (i) | Normal entry fee for FEI CDI 1* | - Rs 2000/- per exhibit. |
| (ii) | Normal entry fee for EFI CDN Events | - Rs 1000/- |
| (iii) | Late entry for FEI CDI 1* | - Rs 4000/- per exhibit |
| (iv) | Late entry for EFI CDN Events | - Rs 2000/- per exhibit |

(i) **Closing date of entries.**

- | | | | |
|------|-------------------------------|---|----------------------------|
| (i) | Definite Entries | - | 30 Nov 2023 by 23:59 hours |
| (ii) | Last date for substitutions - | | 03 Dec 2023 by 23:59 hours |

4. **Withdrawal of Entries** Any entry can be withdrawn by 23 :59hrs, 30 November 2023 without attracting any loss of fee. No refund of fee will be allowed for entries withdrawn after cut off date unless it has to be withdrawn on Veterinary grounds and in such cases, a certificate from the Veterinary Officer will be required.

5. **Payment** Entries must be paid through Bank transfer. Bank details of EFI forelectronic payment are as under :-

Name of Account	EQUESTRIAN FEDERATION OF INDIA
Name of Bank	CANARA BANK
Account No.	90302010013740
IFSC Code	CNRBOO19030
Note	Kindly acknowledge about electronic payment to efiindianf@yahoo.co.in with details.

6 **Horse Declaration Form**. Participants with more than one horse need to fill the FEI Horse Declaration form and submit to the organizing committee before the vet check duly signed by PGJ. The declared horse must be ridden first in all rounds.

7. **Registration of Horses with EFI**

(a) All horses participating in the EFI approved events have to be in possession of the EFI passport. No entry will be accepted without EFI Registration number. For further information pertaining to registration, contact EFI. Please register the horses participating in the event with the EFI prior to the event through respective club/individual/life/institution members as applicable.

(b) Team captains are requested to ensure that their horses are all registered before entries for the Event. The registration number has to be filled in the entry form as per EFI ruling.

(c) Entries will not be accepted without EFI registration number.

8. **EFI Rider Registration**.

(a) As per EFI rules all Riders participating in the EFI/FEI Events have to be registered with the EFI.

(b) Entries will not be accepted without **Valid /Renewed/** EFI registration number.

(c) Participating rider must be a life/ individual member of EFI or he/her should be a member of registered club of EFI. The same shall be checked by OC and such cases will not be permitted to participate. Also a list of same will be brought to the notice of EFI as soon as possible

9. **Registration of Riders with EFI**. As per EFI Guidelines.

10. **Participation of Horse & Athletes** Only eligible horses and riders can participate in event. The same shall be checked by the OC. If any horse and rider found without membership of registered club/institution of EFI then OC will be responsible for the same. The same is also applicable for life/individual member.

11. **Change In Schedule of Events** The organizers may make changes in the schedule of events with prior approval of EFI for which communication to be made by OC to all athletes through all communication means available

12. **Protest**

- (a) All objections must be made in writing to the Show Secy as per FEI GR-161.
- (b) A fee of INR 13,500 (Rupees Thirteen Thousand and Five Hundred only) will accompany the protest. If the protest is overruled by the Jury, the deposit will be forfeited. The amount will be refunded if the objection is upheld.
- (c) All Protests will be governed by relevant EFI/FEI rules.

13. **Horse passport.**

- (a) As per EFI rules all horses participating in the FEI Dressage CDI1* & EFI Dressage (CDN) events have to be in possession of EFI passport.
- (b) No entry will be accepted without valid EFI Horse Passport. For further information pertaining to registration, contact EFI. Please register the horses participating in the event with the EFI prior to the event.

14. **Reporting for Each Class.** All horses will report to the collecting ring Steward half an hour before the time of judging of the class. Any entry not reporting in time will be eliminated unless the exhibitor shows good cause for the delay. The Ring Steward has full authority to take disciplinary action.

15. **Show Number.** All horses will display the EFI Registration Number on the bridle during competition and veterinary inspection and whenever taken out of the stable under the saddle.

16. **Eligibility for Participation in Events** Horse and Rider to be a member of club/institution affiliated with EFI and or the Rider can be an Individual or Life member of EFI, wherein the horse shall be ridden by the owner or their dependent NOK upto to age of 21 years. It is worthy to note that any rider from any club registered with EFI can ride any horse of any other club provided that both the clubs are registered with EFI.

17. **Foreign Riders.** EFI is requested to obtain MI Clearance for managers/coaches/judges /Riders who are taking part in FEI Events. Foreign officials/riders whose MI Clearance is not obtained will not be allowed to enter AEC.

18. **Withdrawal, Change, Transfer and substitutions of Entry**

- (a) **Withdrawal.** The entry fee of a horse entered for any event will not be refunded if the horse does not participate in the class.
- (b) **Transfers and substitutions.** A horse cannot be transferred from one rider to another without paying an additional entry fee for the event. A rider/horse once entered in any event cannot be substituted by another horse for any reason whatsoever.
- (c) **Change of Riders.** Riders cannot be changed unless the Jury accepts that there are sufficient reasons for change of riders. All changes will be treated as Post Entries if made after the cutoff date of entries. Once a class has started being judged, no change in riders will be accepted.

19 **Cancellation.** The organizing Committee may cancel any class which has less than four entries, or for any reason at their discretion. In that case, the entry fee will be refunded. However, the events where upgradation of horses is involved, those events will be held irrespective of number of entries.

20. **Eligibility of Horses & Riders.** As per EFI/FEI Specifications.

21. **Technical Specifications of Events.** As per EFI/FEI Specifications.
22. **Show number.** All horses participating in FEI Dressage CDI1* alongwith EFI Dressage (CDN) events will display the FEI registration number during the veterinary inspection, competition and whenever taken out of the stable preferably fitted on either side of the bridle for easy identification.
23. **Dress Code.** When presenting a horse for vet inspection, rider should be attired in proper riding dress with boots on. Service personnel will be in uniform. It is compulsory for anyone riding a horse to wear a properly fastened hard hat with three point retention harness. Dress Code for competition will be as per FEI Guidelines.
24. **Rosettes.** No rosettes will be worn by horse during competition.
25. **Use of whips/spurs.** As per EFI and relevant FEI rules per discipline.
26. **Tack.** As per EFI/FEI rules.
27. **Reporting for each class.** All horses will report to the collecting ring stewards half an hour before the time of Judging of that class. Any entry not reporting at the time will be scratched unless the exhibitor shows good causes/reasons for the delay to the satisfaction of the ground jury. All horses will proceed from the collecting ring collectively under the steward concerned.
28. **Judging.** Decision of the Ground Jury will be final unless, altered on appeal under rules.
29. **Appeal.** Appeal may be lodged in writing by the team captain/competitors as per FEI GR 161. A fee equivalent to 150 CHF should be deposited with the Secretary, APRC along with the objection. Money will be refunded if the objection is upheld.
30. **Disqualification.** The ground jury is empowered to disqualify competitors at any stage of the competition / practice for rough handling, excessive brutality/abuse or any form of cruelty to animals or for any reasons which they feel justified.
31. **Horses Inspection** As per Schedule of events.
32. **Clarification/direction from EFI.** Issues not covered in prospectus/EFI-Technical Guidelines-2021 should be referred to EFI through OC for deliberation based on which an informed decision will be promulgated which will be binding on all parties.

SCHEDULE OF EVENTS**FEI DRESSAGE CDI 1* & EFI DRESSAGE (CDN) EVENTS**
04 DEC TO 7 DEC 2023

<u>Date & time</u>	<u>Event</u>	<u>Remarks</u>
<u>Sunday, 4th Dec 2023</u>		
0900hrs	Horse Inspection for CDI1* Horses	Covered Areana
To follow	Horse Inspection for horses EFI Dressage (CDN) events	Covered Areana
To follow	Draw for CDI1* Prix St Georges	Show Office
To follow	Area Familiarization for CDI Horses	
<u>Monday, 5th Dec 2023</u>		
0900hrs	FEI CDI1* Prix St Georges Test	Dressage Arena
To follow	Draw for CDI1* Intermediate – I	Show Office
To Follow	CDN Children II Dressage (Test as per EFI's Tech Guidelines 2021 JNEC)	Dressage Arena
To Follow	CDN Children I Dressage (Test as per EFI's Tech Guidelines 2021 JNEC)	Dressage Arena
<u>Tuesday, 6th Dec 2023</u>		
0900hrs	FEI CDI1* Intermediate I Test	Dressage Arena
To follow	Draw for CDI1* Intermediate – I Free Style	Show Office
To follow	CDN Junior Rider Dressage (Test as per Tech Guidelines 2021 JNEC)	Dressage Arena
To follow	CDN Young Rider Dressage (Test as per Tech EFI's Guidelines 2021 JNEC)	Dressage Arena
<u>Wednesday, 7th Dec 2023</u>		
0900hrs	FEI CDI1* Intermediate I Free Style Test	Dressage Arena
To follow	CDN Medium Dressage (Test as per EFI's Tech Guidelines 2021 NEC Dressage)	Dressage Arena
To Follow	CDN Advance Dressage (Test as per EFI's Tech Guidelines 2021 NEC Dressage)	Dressage Arena

NOTE: This is tentative programme. The organizers reserve the right to make any changes in the programme/timings of events due to administrative requirements in consultation with EFI.

ENTRY FORM (INDIVIDUAL PARTICIPATION)

FEI DRESSAGE CDI1* ALONGWITH EFI DRESSAGE (CDN)

Name of the Exhibitor (Club/Institution/Life /Individual Member)..... Venue:.....

Ser No	Class/ Category	Rider/Athlete				Horse				Entry Fee
		Name	EFI Registration Number	Club Registration Number	Date of Birth (DD/MM/YYYY)	Name	EFI Registration Number	Club Registration Number	Date of Birth (DD/MM/YYYY)	

Note:-

The correctness of data on the entry form is the responsibility of the club submitting same with EFI. It is mandated the horse is stabled at the club and similarly the rider should be riding in the club mentioned against each in the form.

Entries will not be accepted without **valid EFI Rider & Horse Registration Number**.

Mobile No :.....

Entry Fee as stated in the prospectus to be paid before hand and receipt to be enclosed with entry form.

Entries will not be accepted without Entry Fee payment memo.

Email Address :.....

Entry Form to be filled in **CAPITAL LETTERS** only.

Entry form to be submitted by Club/Institution Members.

Life/Individual members can forward the same for themselves or for their dependents upto the age 21 years.

Entry Form to be submitted to EFI Secretariat via email "efiindianf@yahoo.co.in"

Date:...../ /2023

Signature :.....

ENTRY FORM (TEAM PARTICIPATION)**FEI DRESSAGE CDI1* ALONGWITH EFI DRESSAGE (CDN)**

Name of the Exhibitor (Club/Institution/Life /Individual Member)..... Venue:.....

Ser No	Class/ Category	Rider/Athlete				Horse				Entry Fee
		Name	EFI Registration Number	Club Registration Number	Date of Birth (DD/MM/YYYY)	Name	EFI Registration Number	Club Registration Number	Date of Birth (DD/MM/YYYY)	

Note:-

The correctness of data on the entry form is the responsibility of the club submitting same with EFI. It is mandated the horse is stabled at the club and similarly the rider should be riding in the club mentioned against each in the form.

Entries will not be accepted without **valid EFI Rider & Horse Registration Number**.

Mobile No :

Entry Fee as stated in the prospectus to be paid before hand and receipt to be enclosed with entry form.

Entries will not be accepted without Entry Fee payment memo.

Email Address :

Entry Form to be filled in **CAPITAL LETTERS** only.

Entry form to be submitted by Club/Institution Members.

Life/Individual members can forward the same for themselves or for their dependents upto the age 21 years.

Entry Form to be submitted to EFI Secretariat via email "efiindianf@yahoo.co.in"

Date:...../ /2023

Signature :